

Stena Line Ports Ltd
 Port of Holyhead
 Stena House
 Station Approach
 Anglesey
 LL65 1DQ

Holyhead Port Control:
 E-mail:
 Web site:

01407 606700
portcontrol@stenaline.com
www.holyheadportauthority.co.uk

This check list is to be completed by all Road tanker/Vessels involved in the transfer of oil or oily waste before delivery commences and is a legal requirement under the Oil Preparedness, Response and co-operation Convention (ORPC)

Delivery Vehicle/Vessel			
Receiving Vessel			
Date		Berth	

Action	Deliverer	Receiver
Handling and communication procedures agreed		
Emergency shut down procedures agreed		
Smoking/naked flames regulations observed		
Drip trays in place		
Responsible crew member on deck		
Vessel safely moored		
Safe access vessel/shore		
Unused bunker connections blanked off		
Bunker tank lids closed off and secured		
All scuppers plugged		
Pumping rate agreed		

Permission from Port Control must be obtained on VHF channel 14 before commencing transfer

I confirm that check list has been completed, MSO 16 complied with, and it is safe to commence the transfer.

	Deliverer	Signed	Receiver	
		Print Name		
		Date/Time		

Port Control must be informed on VHF channel 14 on completion of transfer

I confirm that transfer has been safely completed.

	Deliverer	Signed	Receiver	
		Print Name		
		Date/Time		